



Buyer Checklist

Getting ready for the closing



Prior to Closing

The following information should be given to the closing attorney's office PRIOR to your closing date:

- ☐ Hazard Insurance information
- ☐ Social Security number of all borrowers
- ☐ **Original** Power of Attorney, if applicable
- ☐ Wire funds to Raymer Law Group



Provide at Closing

Bring the following to closing:

- ☐ Two forms of identification - Driver's License, Passport, Social Security Card, Military ID
- ☐ Personal Checkbook



For more information please visit [metrotitletrust.com](https://www.metrotitletrust.com) or call 678.443.6100



Seller Checklist

Getting ready for the closing



Prior to Closing

The following information should be given to the closing attorney's office PRIOR to your closing date:

- ☐ Homeowners Association contact information
- ☐ All payoff information for loan(s)
- ☐ Names of all parties on the title to the property
- ☐ Have all repairs been completed?
- ☐ Your forwarding address and telephone number
- ☐ **Original** Power of Attorney, if applicable
- ☐ Most current water bill statement for property
- ☐ Wire funds to Raymer Law Group, if needed



Provide at Closing

Bring the following to closing:

- ☐ Driver's License
- ☐ Keys and/or garage openers for the property
- ☐ Copy of repair bills (paid/unpaid), if applicable



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